



## Report to Economic and Environmental Wellbeing Scrutiny and Policy Development Committee 26<sup>th</sup> October 2016

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**Report of:** Policy & Improvement Officer

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**Subject:** Work Programme 2016/17

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A work programme for 2016/17 is attached at Appendix 1 for the Committee's consideration and discussion.

The aim is to focus the work programme on a small number of issues, in depth. This means that the Committee should prioritise which issues will be included on formal meeting agendas. In doing this, the Committee may wish to reflect on the prioritisation principles attached at Appendix 3 to ensure that scrutiny activity is focussed where it can add most value. Appendix 2 provides a log of the issues looked at in 2014/16 & 2015/16

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

The work programme remains a live document and will be shared / discussed at each committee meeting.

**The Scrutiny Committee is being asked to:**

- Consider and discuss the committees work programme for 2016/17
- Provide comment / feedback on the draft work programme
- Identify priority topics for inclusion in the work programme

**Category of Report:** OPEN



**Economic and Environmental Wellbeing Scrutiny and Policy Development Committee**  
**Work Programme 2016/17**

**Last updated:** 14<sup>th</sup> October 2016

**Please note:** the work programme is a live document and so is subject to change.

Possible Topic	Reasons for selecting topic	Contact	Proposed scrutiny style	Priority
<b>Agenda item</b>	<b>27<sup>th</sup> July 2016</b>			
<i>Sheffield Bus Partnership (SBP) review</i>	<i>This is the SBP scheduled review report to the SCR Combined Authority Transport Committee that this Committee asked to see following the buses agenda item March 2016</i>	<i>Representatives of Sheffield Bus Partnership</i>	<i>One-off agenda item</i>	
<i>Draft Work Programme</i>	<i>Committee to agree work programme 2016/17 – within framework of selecting scrutiny topics &amp; remit</i>	<i>Policy &amp; Improvement Officer</i>	<i>ongoing agenda item</i>	
<i>Bus Services Bill – briefing</i>	<i>An early look at the headlines of the Bus Services Bill introduced into the House of Lords on 20<sup>th</sup> May 2016 – legislation and regulations that are integral to devolution deals and powers for Combined Authority Mayors expected to be elected May 2017</i>	<i>For information – no attendees</i>	<i>Initial Briefing - to be followed up in depth once on the statute books and how Combined Authority can make best use of the powers</i>	

Possible Topic	Reasons for selecting topic	Contact	Proposed scrutiny style	Priority
<b>Wednesday 26th October 5-8pm</b>				
Business Rates	A look at government policy agenda; implications and shape in Sheffield of Business Rates; revaluation applicable from April 2017; next steps in Sheffield	Laurie Brennan, Acting Head of Policy & Improvement; Mike Thomas, Strategic Finance;	One off agenda item	
Inclusive Growth	An update on RSA Inclusive Growth Commission emerging findings - pre information item to a deeper look at Inclusive Growth in Sheffield at a later date	Laurie Brennan, Acting Head of Policy & Improvement	update/briefing item - to be followed at a later date buy in depth consideration	
Work Programme 2016/17	To consider and discuss the committees work programme for 2016/17	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item	
<b>Wednesday 30th November 5-8pm</b>				
Sheffield Trees and Woodland Strategy	consultation closes 01.12.2016	TBC - lead officer	one-off agenda item	
Green Commission Report	To consider how the Green Commission report is/will be progressed	TBC - lead officer	One-off agenda item	
Protecting Sheffield from flooding	Consultation mid July 2016 for 3 months - consider once consultation complete and decision to be made - <b>meeting date TBC with lead officer</b>	Jim Fletcher, Flood and Water Management, Place; Bryan Lodge, Cabinet Member; and external partners/agencies to be determined	single agenda item	
Economic Landscape Task Group draft scope	To consider and agree scope for the task group topic	Alice Nicholson - Policy & Improvement Officer	Agenda Item	

Possible Topic	Reasons for selecting topic	Contact	Proposed scrutiny style	Priority
Work Programme 2016/17	To consider and discuss the committees work programme for 2016/17	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item	
<b>Wednesday 25th January 5-8pm</b>				
Brexit	Policy briefing - impact in Sheffield - activity & briefings from SCC, SCR etc...government policy and repeal bill	TBC	single agenda item	
Work Programme 2016/17	To consider the Committee's work programme 2016/17	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item	
<b>Wednesday 22nd February 5-8pm</b>				
Economic Landscape - evidence session - business needs	A parliamentary select committee style evidence gathering session on business needs	Development businesses in the Sheffield area	Agenda Item	
Work Programme 2016/17	To consider and discuss the committees work programme for 2016/17	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item	
<b>Wednesday 26th April 5-8pm</b>				
Bus Services Bill – part 2	An in depth follow up once on the statute books and how Combined Authority can make best use of the powers	SYPTTE, SCR CA, Sheffield Bus Partnership	in depth agenda item	
Economic Landscape Task Group draft report	To consider draft task group report	Alice Nicholson - Policy & Improvement Officer	Agenda Item	
Work Programme 2016/17	To consider and discuss the committees work programme for 2016/17	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item	

Possible Topic	Reasons for selecting topic	Contact	Proposed scrutiny style	Priority
<b>Task Group</b>				
Economic Landscape	A task group topic item 2016/17 - Multi approach of business needs, city's economic role in SCR: Scope and sub-group membership agreed November; Inception meet x1 (Jan) and topic briefing; calls for evidence sessions x2 (Feb) wrap up/recommendations meet x1 (Feb/Mar) report to full Committee (Apr)	TBC - Sheffield City Region, Creative Sheffield, Executive Director, Place and external calls for evidence, including development companies	<i>Part year Task Group &amp; call for evidence: Jan-17</i>	
<b>Future items to be scheduled - scope and when to be determined</b>				
Quality	First considered 2014/15 - determine nature of report back required	TBC	for information	
Waste Management	On the horizon item	TBC		

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## Sheffield Council Scrutiny Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest  
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact  
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance  
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent  
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches  
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

### Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome